### APPLICATION FORM

# Instructions

Please complete this application form carefully, taking account of what you know about Pump Court Chambers and the areas of law in which we practice.

Your application should be accompanied by a covering letter of not more than 100 words.

Please do not feel compelled to fill every box. Only include information which you think we will find important.

By providing the information sought by this application form you undertake that it is true and complete. Checks may be carried out.

**Please send your application by e-mail to Richard Tutt at** r.tutt@pumpcourtchambers.com

All applications will be treated in confidence. We are an equal opportunities set and are committed to equality and diversity.

**PART A – PERSONAL DETAILS**

|  |  |
| --- | --- |
| **TITLE:** |  |
| **SURNAME:** |  |
| **FORENAMES:** | Please underline the name by which you prefer to be known. |
| **CONTACT ADDRESS**Please notify us of any changes. |  |
| **CONTACT TEL. NO:** |  |
| **E-MAIL ADDRESS:** |  |

# **Part B – CAREER AT THE BAR**

**Called to the Bar: Date:**

 **Inn of Court:**

**CHAMBERS**

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| **DATE:** | **CHAMBERS:** |
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| **Please provide details of your practice (continue on separate sheet if required)** |
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**PART C – EDUCATION & QUALIFICATIONS**

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| **SCHOOL / COLLEGE:** |  |
| **DATES ATTENDED:** |  |
| **GCSEs/O LEVELS****(including grades)** |  |
| **SCHOOL / COLLEGE:** |  |
| **DATES ATTENDED:** |  |
| **A LEVELS****(including grades)** |  |
| **ESTABLISHMENT:** |  |
| **DATES ATTENDED:** |  |
| **FIRST DEGREE****(Subject with breakdown of level/grades)** |  |
| **ESTABLISHMENT:** |  |
| **DATES ATTENDED:** |  |
| **OTHER QUALIFICATION(S):****(Subject with breakdown of level/grades)** |  |

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| **Please provide details of all academic scholarships or prizes you have received.** |
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# **Part D – PREVIOUS Employment / Career History (if applicable)**

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| **EMPLOYER:** |  | **RESPONSIBILITIES:** |
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| **DATES:** |  |
| **POSITION HELD:** |  |

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| **EMPLOYER:** |  | **RESPONSIBILITIES:** |
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| **DATES:** |  |
| **POSITION HELD:** |  |

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| **EMPLOYER:** |  | **RESPONSIBILITIES:** |
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| **DATES:** |  |
| **POSITION HELD:** |  |

# **Part E - Experience / Skills / ACHIEVEMENTS**

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| **Please provide details of any other relevant experience(s), skill(s) or achievement(s) of note** |
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# **Part F – Referees**

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| **Please provide details of any referees, judicial or otherwise. (Have you appeared with or against a member of Pump Court Chambers?)** |
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# **PART G - GENERAL QUESTIONS**

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| **Why are you applying to us in particular?** |
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| **What do you do to relax?** |
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# **PART H – DUE DILIGENCE**

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| **Have you been or are you subject to any investigation by the Bar Standards Board, the Legal Ombudsman and/or the police?** |
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| **Have any findings been made against you within your current or any past Chambers/organisation of or amounting to a failure to provide adequate professional services?** |
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| **Have you been or are you subject to any insolvency process and/or are you in any financial dispute with your current Chambers/employer? Have you ever been fined or subject to any recovery process by HMRC?** |
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| **Is there anything else of the above nature that we should know about you?** |
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